

MINUTES OF AN ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF

ASH PARK AND RECREATION DISTRICT

Held: Thursday, December 1, 2022, at 9:30 A.M.

Attendance

An organizational meeting of the Board of Directors of the Ash Park and Recreation District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualification to serve on the Board:

Tyler Richardson
Collin M. Richardson
Logan Arlo Richardson

Also present were: Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District Counsel; and Gigi Pangidian, CliftonLarsonAllen LLP., District Accountant.

Call to Order

Mr. White noted that a quorum of the Board was present and called the meeting to order. All directors in attendance affirmed their qualification to serve on the Board.

Disclosure Matters

Mr. White advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. White reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. White inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Approval of Agenda

The Board reviewed and discussed the agenda. Upon a motion duly made and seconded, the Board unanimously approved the agenda as approved as presented.

Consider Election of Officers

The Board engaged in general discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board elected Director Tyler Richardson as

President, Director Collin M. Richardson as Secretary and Treasurer and Director Logan Arlo Richardson as Assistant Secretary.

Public Comment

None.

Administrative Matters

Consider Adoption of 2022 and 2023 Annual Administrative Resolution

Mr. White presented the 2022 and 2023 Joint Annual Administrative Resolution to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Consider Adoption of Resolution Designating the District's 24-hour Posting Location

Mr. White presented the 2023 Resolution Designating the District's 24-hour Posting Location to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Consider Adoption of Public Records Request Policy

Mr. White presented the Public Records Request Policy to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the policy.

Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule

Mr. White presented the Resolution Adopting the Colorado Special District Records Retention Schedule to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District.

Mr. White presented the Resolution Providing for the Defense and Indemnification of Directors and Employees of the District to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims

Mr. White presented the Resolution Authorizing Approval of Contracts and Payment of Claims to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Consider Approval of Service Plan Intergovernmental Agreement with City of Greeley and Execution of Indemnification Letters

Mr. White presented the Service Plan Intergovernmental Agreement with the City of Greeley and the Execution of the Indemnification Letters to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agreement.

Insurance and Liability

Consider Adoption of Resolution Approving an Intergovernmental Agreement with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association, Approval of Agency Services Agreement with T. Charles Wilson Insurance Services

Mr. White presented the Resolution Approving an Intergovernmental Agreement with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association, and Approval of Agency Services Agreement with T. Charles Wilson Insurance Services to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Legal Matters

Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services

Mr. White presented the Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the engagement letter.

Consider Approval of Funding and Reimbursement Agreement with Richmark Real Estate Partners, LLC

Mr. White presented the Funding and Reimbursement Agreement with Richmark Real Estate Partners, LLC to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agreement.

Consider Adoption of Resolution Calling the May 2, 2023 Election

Mr. White presented the Resolution Calling the May 2, 2023 Election to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

Financial Matters

Consider Approval of Master Service Agreement and Statement of Work from CliftonLarsonAllen LLP for Accounting Services

Mr. White presented the Master Service Agreement and Statement of Work with CLA to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agreement.

Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of

Mr. White presented the SS-4 Application for Federal Employer Identification Number, Application for Colorado Sales Tax Exemption Number, and Application for Assignment of PDPA Numbers to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the applications.

PDPA Numbers

Discuss and Consider
Establishment of Bank
Accounts and Authorize
Signers on the Accounts

Mr. White discussed the establishment of a bank account and authorizing signers on the accounts with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously authorized Director T. Richardson and Director C. Richardson to sign checks.

Conduct Public Hearing on
2022 Budget

Mr. White opened the public hearing on the proposed 2022 Budget. Mr. White noted that the notice of public hearing was provided in accordance with Colorado law. No written objections were received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Pangidian reviewed the 2022 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2022 Budget, appropriating funds therefor and certifying 0.000 mills for the general fund, 0.000 mills for the debt service fund, and 0.000 mills for the capital projects fund as shown in the 2022 Budget, subject to receipt of final assessed valuation.

Conduct Public Hearing on
2023 Budget

Mr. White opened the public hearing on the proposed 2023 Budget. Mr. White noted that the notice of public hearing was provided in accordance with Colorado law. No written objections were received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Pangidian reviewed the 2023 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2023 Budget, appropriating funds therefor certifying 60.000 mills for the general fund, 0.000 mills for the debt service fund, and 0.000 mills for the capital projects fund as shown in the 2023 Budget, subject to receipt of final assessed valuation.

Other Financial Matters

None.

Other Business

The Board engaged in a general discussion regarding the date for the next meeting.


Next Meeting

Thursday, July 6, 2023 at 9:00 a.m.

Adjournment

There being no further business to come before the Board, upon a motion duly made and seconded, and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


[Logan Richardson \(Jan 3, 2024 17:56 MST\)](#)

Secretary for the District

The foregoing minutes were approved by the Board of Directors on December 7, 2023.